

**General Services Committee**  
**January 18, 2022**  
**Minutes**

**Members Present:** Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, John Peck, Robert Ferris, Chairman of the Board William Johnson

**Others Present:** Legislator Patrick Jareo, County Administrator Robert Hagemann, Deputy Administrator Sarah Baldwin, County Attorney David Paulsen, Highway Superintendent James Lawrence, Planning Director Michael Bourcy, Fire & Emergency Management Director Joseph Plummer, Watertown Daily Times Reporter Alex Gault, Secretary Torri Richmire

Chairman Nabywaniec called the meeting to order at 6:05 p.m. He thanked Chairman of the Board Johnson for his trust and faith in allowing him to guide this committee and he also thanked Legislator Reed for leaving the committee in such good shape, stating that he hopes to lean on him for his expertise.

The Committee approved the minutes of the November Committee meeting as presented. Chairman Nabywaniec offered privilege of the floor, however no one present wished to address the Committee.

Chairman Nabywaniec introduced a resolution Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson, Inc. in Relation to the Watertown International Airport Land Acquisition Services (Runways 7, 10, 25 and 28) and State Environmental Quality Review Determination Thereto and Amending the 2022 County Budget and Capital Plan and entertained a motion for consideration. A motion was duly made by Legislator Reed and seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2022 County Budget to Re-appropriate Funding from NYS Department of Transportation for New York Statewide Opportunities for Airport Revitalization (SOARS) Marketing Grant and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Peck. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2022 County Budget and Capital Plan in Relation to the Watertown International Airport Runway 7-25 and Intersection Rehabilitation Construction Project and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2022 County Budget and Capital Plan to Recognize 2021 Revenue from the Passenger Facility Charges at the Watertown International Airport and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Ferris. In response to a question from Legislator McBride,

Mr. Hagemann advised that the money collected is applied towards our local share of federal grants received. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreement for Janitorial Services for Jefferson County Office Buildings and entertained a motion for consideration. A motion was duly made by Legislator Peck and seconded by Legislator Reed. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Reappropriating Funds from Various Unspent Grants Relative to the Fire and Emergency Management Department and Amending the 2022 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Reed and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Approving Re-Appointments to the Jefferson County Fire Advisory Board and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. Mr. Hagemann advised that this is a two year term of office. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (County Road 87 (Sandy Creek Rd) over Lindsey Creek), and Appropriating Funds Therefor and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2022 County Budget and Capital Plan and entertained a motion for consideration. A motion was duly made by Legislator Peck and seconded by Legislator Reed. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending 2022 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. In response to a question from Legislator McBride, Planning Director Michael Bourcy stated that the grant is divided among the snowmobile clubs according to a formula based on the number of miles of trails that each club maintains. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Grant Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2022 County Budget in Relation to a 2021 Community Development Block Grant Award from the NYS Office of Community Renewal and entertained a motion for consideration. A motion was duly made by

Legislator Peck and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2022 County Budget to Reappropriate New York State Septic System Replacement Program Funds and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Approving Re-Appointments to the Jefferson County Planning Board and entertained a motion for consideration. A motion was duly made by Legislator Peck and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Accepting Grant for Ignition Interlock Device Monitoring Program Funding and entertained a motion for consideration. A motion was duly made by Legislator Reed and seconded by Legislator Peck. There being no discussion, the Committee agreed to sponsor the resolution as presented except Legislator Ferris who abstained as his business sells the monitoring devices.

Chairman Nabywaniec introduced a resolution Reappropriating Funds from Various Unspent Homeland Security Grants Relative to the Sheriff's Department and Amending the 2022 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreement with the NYS Unified Court System for Cleaning and Maintenance of Court Facilities and entertained a motion for consideration. A motion was duly made by Legislator Reed and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Highway Superintendent James Lawrence thanked the Legislative Board and Legislator Reed for the support given to his departments in the past. He gave a brief review of projects for this year, they are:

- Culvert pipes - trying to replace fifty per year due to aging and deterioration of materials
- Maintenance of portion of roads - CR1-Town of Alexandria, CR4-Town of Cape Vincent, CR15-Town of Orleans, CR32-Town of Pamelaia, CR92-Town of Lorraine, CR59-Town of Brownville
- Bridge repairs
- Shoreline erosion - CR6-Tibbetts Point and CR125-Point Salubrious
- Capital Projects - CR194-Town of Theresa/Antwerp a ten mile stretch of road was just completed, CR69-Town of Rutland and CR95-Town of Worth are scheduled for this year
- Road exchange - CR121with Town of Ellisburg
- Repair 4-5 mile stretch on CR46 and CR47-Town of Champion
- Working with NYSDOT on bridge and culvert projects - CR87-Town of Ellisburg,

Coolidge Rd-Town of Antwerp, Main St-Village of Evans Mills, Brown Rd /CR97-Town of Rodman, Weaver Rd-Town of Ellisburg, CR25-Hamlet of Oxbow, CR30-Town of Philadelphia

Fire & Emergency Management Director Joseph Plummer gave an overview of projects happening this year in his departments, those being:

- Hiring five additional dispatchers.
- Creating a dispatchers workspace at the public safety building and two at the backup center in the county office building as a result of taking over emergency medical dispatch from Guilfoyle Ambulance.
- Hired a consultant to write a Continuity of Operations Plan (COOP) - a plan to address how critical operations will continue during emergency situations. The plan should be available this summer and is grant funded.
- Continue assisting Public Health with COVID19.
- New York State is implementing a new training program for fire fighters to sign up and maintain training.
- The new radio system is up and running but there is still a lot of on going training that needs to be done with agencies in the area.
- At Dog Control, kennels are being renovated and employees have been painting and updating the facility.

In response to a question from Legislator Peck, Mr. Plummer informed the committee that the amount of hours of training required to be a fire fighter is very difficult to do as a volunteer resulting in fewer people willing to commit. He reported that calls have increased the past few years and manpower has decreased.

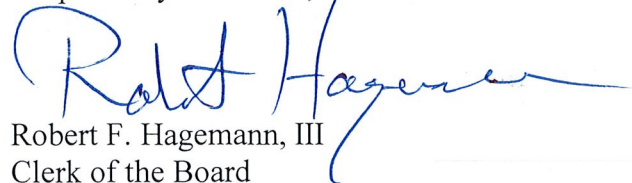
The Committee concurred with the recommendation made by Chairman Johnson regarding a reappointment to the Comprehensive Economic Development Strategy Committee (CEDS).

Legislator Peck announced that the Metropolitan Planning Organization (MPO) will be having their first meeting on January 19<sup>th</sup> with presentations of various studies that have been done regarding projects that the MPO has been working on.

Mr. Hagemann reported that the Watertown International Airport had 3,470 passengers for November 2021.

There being no further business of the Committee, on a motion by Legislator Peck seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,



Robert F. Hagemann, III  
Clerk of the Board